



PURCHASE ORDER

Awards Promos
3-480 Hood Road
Markham, ON L3R 9Z3
Email: awards@awardspromos.com

PO/Ref #:
Job #:
Date:

SOLD TO:

COMPANY NAME
ATTN:
ADDRESS:
CITY: PROV. Postal Code:

Business Phone:
Alternate Phone (cell/home):
Email:

SHIP TO:

COMPANY NAME
ATTN:
ADDRESS:
CITY: PROV. Postal Code:

Business Phone:
Alternate Phone (cell/home):
Email:

Contact Person	Ship Via	IN HAND DATE
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Qty	Item #	Description	Unit Price	Ext. Price

Subtotal	
Shipping	
Tax	
Total	

Artwork/File Attachments:

SPECIAL NOTES/REQUESTS: